



THOMAS G. SHEPPERD, JR., CHAIRMAN • KENNETH I. WRIGHT, VICE-CHAIR • JAMES D. McREYNOLDS – TREASURER
DWIGHT L. FARMER, EXECUTIVE DIRECTOR/SECRETARY

April 24, 2013

Memorandum #2013-60

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

**RE: Committee Meeting – May 1, 2013
RSVP – April 30, 2013**

The Directors of Utilities Committee meeting will be held on **May 1, 2013 at 10:00 a.m.** at the **James City Service Authority Operations Center, 117 Tewning Road, Williamsburg.** The agenda and related materials are attached.

Please RSVP by April 30, 2013 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

Directors of Utilities Committee:

Daniel G. Clayton III, WM
Scott Dewhirst, NN
Sonja Eubank, SM
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Tyrone Franklin, SY
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Kristen M. Lentz, NO
William J. Meyer, CH

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Brian Ramaley, NN
Anthony Reyes, HA
Martin Schlesinger, GL
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK
Edwin P. Wrightson, IW

Copy:

Lynn Allsbrook, HA
Joseph Durant, NN
Frank Haltom, IW
Stephen Land, NN
Bob Montague, VB
David Morris, NN
Richard Nettleton, VB

Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

Capacity Team:

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
Melissa Lindgren, IW
William J. Meyer, CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard Nettleton, VB

Ralph Patterson, WM
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

**MEETING
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
May 1, 2013
James City Service Authority, Williamsburg
10:00 A.M.**

1. Summary of the April 3, 2013 Meeting of the Directors of Utilities Committee

The summary of the April 3, 2013 meeting of the Directors of Utilities Committee is attached for the Committee's review and approval.

Attachments:

- 1-A April 3, 2013 Meeting Summary
- 1-B April 3, 2013 Meeting Sign-in Sheet
- 1-C Presentation Slides: askHRgreen.org 2012 Survey Results
- 1-D Presentation Slides: Water and Wastewater Rate Structures Project

ACTION: Approve the meeting summary.

2. Utilities Representative for Hampton Roads Urban Area Working Group

The Committee will discuss the designation of a new utilities representative to serve on the Urban Area Working Group (UAWG). Newport News Waterworks staff has been serving on the UAWG until now. The UAWG, which is supported by ReadyHamptonRoads.org and the HRPDC, provides coordination for the regional Urban Areas Security Initiative (UASI) program. The Hampton Roads UASI governance structure consists of multiple stakeholders from the Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg, and the Counties of Gloucester, Isle of Wight, James City, Southampton, Surry, and York.

ACTION: Designate a new representative to serve on the UAWG.

3. Water and Wastewater Rate Structures Project

HRPDC staff will brief the Committee on a draft presentation and outreach plan for elected officials. The Committee will be asked to review and provide comments on the presentation materials through May 22, 2013.

ACTION: Per discussion.

4. Regional Sanitary Sewer System Asset Consolidation Study

The fourth project workshop for the Regional Sewer System Asset Consolidation Study was held on April 19, 2013 at HRSD's North Shore Operations Center. The Committee will discuss recent developments and next steps.

ACTION: No action.

5. Groundwater Regulations

The final Groundwater Withdrawal Regulation (9VAC25-610) and Eastern Virginia Groundwater Management Area Regulation (9VAC25-600) will be presented to the State Water Control Board (SWCB) for approval on June 17, 2013. The Department of Environmental Quality held a meeting of the Regulatory Advisory Panel on April 15, 2013 to share information on the comments received during the public comment period and to explain the changes that are being made in response to comments. Mr. Al Moore, Suffolk Public Utilities Director, attended the meeting on behalf of the Committee and provided a summary. The Committee will discuss whether to provide comments at the June 17, 2013 SWCB meeting.

ACTION: Per discussion.

6. Staff Updates

- **Groundwater Levels:** HRPDC staff will summarize groundwater levels and reported withdrawals under International Paper's Franklin Mill permit.

ACTION: No action.

- **SSORS 2013 Upgrades:** The 2013 upgrades to the Sanitary Sewer Overflow Reporting System (SSORS) will be implemented on May 3, 2013. Training materials for the upgrades are available from HRPDC (tsmith@hrpdcva.gov).

ACTION: No action.

7. Other Business